



Niagara Falls Community Health Centre

Job title: Registered Practical Nurse	
Work Location: Niagara Falls Community Health Centre	
Division/Department: Primary Care	
Reports to: Clinical Clinical Director	
☒ Full-time	☐ Part-time

Purpose

Reporting to the Clinical Director, the Registered Practical Nurse will provide primary health care services to medically and social complex clients within the Registered Practical Nurse Scope of Practice. The Registered Practical Nurse will lead quality care, promote access to care, and in collaboration with the Clinical Team identify efficiencies in care. The incumbent will provide a range of primary care services which includes treatment, assessment, and health education (as per the medical directives). The incumbent may also provide point of care in other community settings and through home visits; the incumbent will work cooperatively with all CHC staff and external service providers.

Accountabilities and Responsibilities

Duties and responsibilities include, but are not limited to:

- Administer and document immunizations and injections
- Dispense medication samples
- Perform wound care, suture/staple removal
- Conduct blood pressure checks and mental health follow-ups/check-ins via telephone or in-person
- Apply Holter Monitors and home BP monitors
- Complete school, public health, and employee forms (immunization forms)
- Perform phlebotomy and point-of-care testing
- Call patients with results and recommendations from MD/NP
- Consult with Niagara Region Public Health Vaccine Department for catch-up vaccine schedules
- Request urine drug screens
- Manage vaccine fridge, ordering, and storage protocols
- Maintain clinical supplies and equipment with timely inventory checks and orders.
- Maintain accurate and timely EMR documentation
- Provide patient assessments and responsible to inform and consult with members of the Clinical Team.
- Responsible to provide and lead health education and teaching while remaining informed of clinical

guidelines and recommendations.

- Provide point of care in other community settings as identified by Leadership
- Maintain collaborations with medical supply companies and pharmaceutical representatives.
- Provide input for development and implementation of NFCHC's programming and services.
- Participate in quality improvement activities as identified by the NFCHC.
- Develop and maintain strong ties to other professionals and community members.
- Work in a manner that demonstrates commitment to NFCHC's mission, vision, and values.
- Contributes to the CHC's strategic goals and objectives and values the equality and diversity of the client community and NFCHC staff.
- Participate in professional development opportunities as identified in the performance management process.
- Work in a safe manner as per relevant health and safety legislation and NFCHC policies.
- Ability to work extended hours, weekends, and other hours as requested by leadership.
- Any other reasonable duties as required.
- Contribute to NFCHC's strategic goals and uphold values of equity and diversity
- Additional responsibilities as required under RPN Scope of Practice

Education and/or Work Experience Requirements

- Current Registration, and be in good standing with the College of Nurses of Ontario
- Post-secondary academic credentials in Nursing from a recognized institution
- Experience in working in a community health setting would be an asset
- Certifications relevant to target clientele (addictions, acute and complex care) also an asset
- Experience working with people who are marginalized, socially isolated, living in poverty, and with complex physical and mental health needs, including newcomers and refugees, senior citizens, youth, individuals and families with low incomes, and people experiencing homelessness.
- Experience working with a diversity of clients and their families or supports in managing chronic diseases such as diabetes, asthma, heart illness, and others
- Proficiency in the use of EMR systems to follow established protocols and maintain accurate and timely documentation
- Knowledgeable with resources within the community and methods of access
- Maintains an understanding of the health issues of the community to provide appropriate services
- Proven ability to provide compassionate, respectful, non-judgmental and culturally competent care to the disenfranchised and primary populations
- Demonstrated communication, time management, clinical, and organizational skills
- Previous experience establishing collaborative working relationships with a multi-disciplinary team, clients and community service providers
- Ability to problem-solve and apply sound judgment

Key Performance Indicators

- Number of clients seen
- Number of client encounters
- Demonstration of timely access to care

- Demonstration of providing cost effective care
- Quality of documentation
- Client satisfaction
- Participation in team-based care
- Number of internal and external referrals
- Demonstrated commitment and progression on annually developed Professional and Learning and Development Goals

Physical Requirements

- Visiting clients in various community and home settings
- Some expectation of dissatisfied clients
- Periods of sitting and working at computer
- Exposure to infectious disease

Print Employee Name:

Employee signature:

Date: