



Niagara Falls Community Health Centre

Job title: Health Promotion Summer Student
Work schedule: Full-time temporary – 12-weeks
Work location: Niagara Falls Community Health Centre
Wage: \$18.80/hr

Purpose:

The Niagara Falls Community Health Centre (NFCHC) is a collaborative, inter-professional health care team that strives to service our local community with a specialized focus on individuals that have barriers to care. We are a progressive team who value innovation, diversity and inclusion, and passion for upstream healthcare.

The NFCHC is looking for a highly motivated and organized individual to support the development, implementation and facilitation of health promotion processes and materials. The incumbent will be responsible for participating in quality improvement projects, assisting with the collection of client sociodemographic information and supporting our team, clients, and community with program delivery.

Accountability and Responsibilities

Duties and responsibilities include, but are not limited to:

- Participating in Quality Improvement Initiatives
- Engaging with clients/patients to collect and update sociodemographic information, and input the data into the EMR
- Conduct patient surveys and obtain feedback about their care, our programs, services, and their overall experience at NFCHC
- Support the facilitation of health promotion programs.
- Communicate with the Director of Operations of any outstanding situations that should be addressed.
- Work in a manner that demonstrates commitment to NFCHC's mission, vision, and values.
- Contributes to the CHC's strategic goals and objectives and values the equality and diversity of the client community and NFCHC staff.
- Adhere to the expectations of NFCHC policies and procedures and operating procedures.
- Work in a safe manner as per relevant health and safety legislation and NFCHC policies.
- Any other reasonable duties as required.

Education and/or Employment Experience Requirements:

- A degree or diploma or working towards the completion of a degree or diploma, from an accredited post-secondary institution.

- Experience engaging with marginalized populations (ex. isolated seniors, low-income individuals/families, youth etc.) in a supportive role.
- Proficiency in computers, social media, and technology.
- Experience working independently and collaboratively in a team setting.
- Superior skills in communicating with clients and providers in a respectful, professional, and understanding manner.
- Time management, organizational skills, accuracy, multi-tasking and attention to detail.
- Ability to learn and commitment to continuous learning.
- Knowledgeable of confidentiality and privacy practices
- Proficiency in the use of Microsoft Office products.

Key Performance Indicators

- Organization and multitasking
- Accuracy and attention to detail
- Problem solving skills
- Ability to collaborate with all members of the organization in a positive, respectful manner

Additional Requirements

- Possession of a valid Ontario Drivers' License, access to a reliable vehicle and a Police Reference Check are required.

Please email a **resume and cover letter** to Juliet Lea: hr@nfchc.ca. The deadline to apply is April 21, 2025. Only successful candidates will be contacted.